

USE61400-25 – IEC 61400-25 user group

To USE61400-25 members – 5th general assembly

Meeting dates (time): March 19th (13:00-18:30) – March 20th 2013 (9:00-12:00)

Meeting agenda: (preliminary)

1. Formal confirmation of membership status for attendees
2. Follow-up on 4th general assembly – Feldkirch 2012
3. Follow-up on interoperability workshops and technical activities
4. General assembly according to proposed constitutions:
5. Nomination of a chairman for the general assembly
6. Appointing a secretary for the general assembly
7. Yearly management team report
8. Financial report for the year in discussion
9. Proposals from members
10. Proposals from the technical team
11. Proposal for services offered to members
12. Proposal for membership fee for the coming year
13. Proposals from the management team
14. Proposed budget for the coming year to be agreed
15. Nomination of members for the management team
16. Nomination of members for the technical team
17. Nomination of a financial auditor
18. Date and place for next year general assembly
19. Maintenance of the IEC 61400-25 standard series
20. Corporation with user groups for standards linked to IEC 61400-25
21. Marketing and conference participation
22. Miscellaneous

Meeting place:

TÜV Süd, Ridlerstr. 57, Raum E005, 80339 München, Germany

Meeting room facilities and lunch during the meeting will be covered by USE61400-25, all other expenses to be covered by the meeting attendees.

Hotel:

A contingent of single rooms is reserved until February 4th, 2013 in Park Hotel Laim, Zschokkestraße 55, 80686 München, Germany.

(TÜV rate: 86,00 EUR/night including breakfast)

Please use code: «TÜV SÜD - USE Assembly 2013».

Deadline for registration is March 1st 2013.

Looking forward to meeting you.

Best regards,
USE61400-25

Participation, presentations, proposals and questions can be communicated by e-mail: info@USE61400-25.com